

**RUMSON-FAIR HAVEN REGIONAL HIGH SCHOOL  
BOARD OF EDUCATION  
RUMSON, NEW JERSEY 07760**

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**Regular Meeting  
February 18, 2025  
Rumson-Fair Haven Regional High School Learning Commons  
6:30 p.m.  
AGENDA**

*"Our mission is to empower all of our students with the tools to find their passions and thrive as knowledgeable, confident, resilient, creative, and compassionate citizens of a global community."*

- 1. Call to Order**
- 2. Salute the Flag**
- 3. Statement of Compliance**

Adequate notice of this meeting has been disseminated in accordance with NJSA 10:4-8 of the Open Public Meetings Act, specifying the date, time and place and filed with the Asbury Park Press, the Two River Times, the Borough Clerks, posted on the District website and in the Main Office.

**4. Roll Call**

Mr. Dougherty		Mrs. Kiley		Ms. Romano	
Mr. Grant		Mrs. McGinty		Mrs. Thompson	
Mrs. Hickey		Mr. Page		Mrs. Whitehouse	

- 5. Welcome of Visitors**
- 6. Communications**
- 7. Board Reports**

- ❖ Student Representative Report - Reyna Dermer, Alex Olan
- ❖ Education - Mrs. Thompson - February 5, 2025
- ❖ Finance & Facilities - Mrs. Whitehouse - February 13, 2025
- ❖ Personnel - Mr. Page - February 14, 2025
- ❖ Superintendent's Report
  - ❖ Budget Presentation - Curriculum, Student Services, Facilities & Transportation - Sean Cranston

### **Drills**

TYPE OF DRILL	DATE	TIME	DURATION
Fire Drill	January 2	9:55 a.m.	3 minutes
Lockdown Drill	January 13	2:00 p.m.	5 minutes

**Enrollment** - 827 as of January 31, 2025

### **8. Special Recognition**

### **9. Public Comment on Agenda Items**

### **10. ACTION ITEMS**

### **MINUTES**

#### **The superintendent recommends Minutes item #1**

#### **Approve Board Meeting Minutes**

1. Recommend Board approval of the following meeting minutes:
  - a. January 27, 2025 Special Meeting Minutes
  - b. January 27, 2025 Executive Session Minutes
  - c. February 4, 2025 Special Meeting Minutes
  - d. February 4, 2025 Executive Session Minutes

### **PERSONNEL**

#### **The superintendent recommends personnel items #2 - 5**

#### **New Staff Appointments**

#### **2. Approval of the Summer Academy Director**

Recommend Board approval of Kristen DeMeter as the 2025 RFH Summer Academy Director at a stipend of \$6,000.00.

#### **Leaves of Absence**

#### **3. Approval to Extend Leave of Absence**

Recommend Board approval to extend an unpaid Child Care Leave of Absence for employee #5047 from April 11 to June 30, 2025, returning August 27, 2025.

#### **Substitutes / Coaching/Advisor Appointments**

#### **4. Approval to Rescind Appointment**

Recommend Board approval to rescind the following appointment:

NAME	POSITION
Joseph Novellino	Assistant Boys Tennis Coach

**5. Approval of Coaching / Advisor Appointments**

Recommend Board approval of the following coaching / advisor appointments:

NAME	SPORT/CLUB	POSITION	STIPEND/STEP
Paul Sernal	Boys Lacrosse - Group III	Assistant Coach	\$4,504 / 3

**FINANCE**

**The superintendent recommends finance items #6 - 18**

**Board Secretary's Monthly Certification - January 2025**

Pursuant to 6A:23A-16.10(c)3, I, Sean Cranston, School Business Administrator/Board Secretary, certifies that no line item has been over expended in violation of 6A:23A-16.10(c)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

*Sean S. Cranston*

**6. Approval of Bill List**

Recommend Board approval of the following bill lists dated **February 14, 2025**:

General Fund	\$ 515,069.25
Special Revenue Fund	\$ 15,486.81
Capital Projects Fund	\$ 0.00
Food Services Fund	\$ 90,770.91
Unemployment Fund	\$ 7,470.00
<b>Total</b>	<b>\$ 628,796.97</b>
Payroll 02-14-25	\$ 615,135.16
<b>Total Expenditures</b>	<b>\$ 1,243,932.13</b>

**7. Approve Board Secretary's Report – January 2025**

Recommend Board approval of the Board Secretary's report for **January 31, 2025**.

**8. Approve Panda LLC, Cash Reconciliation Report– January 2025**

Recommend Board approval of the **Panda LLC Cash Reconciliation** report for – **January 31, 2025**.

**9. Budget Transfers - January 2025**

Recommend Board approval of the budget transfer report for **January 2025**.

**10. Board of Education’s Certification of Budgetary Major Account Fund Status**

To approve that pursuant to 6A:23A-16.10(c)4, the Board of Education after review of the School Business Administrator/Board Secretary’s monthly financial reports as of **January 31, 2025**, and upon consultation with the appropriate district officials, certifies to the best of their knowledge no major account or fund has been over-expended in violation of 6A:23A-16.10(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

**11. Approve of Use of Facilities - Non Chargeable**

Recommend Board approval of the following applications For Use of School Facilities:

<b>Date(s)</b>	<b>Time(s)</b>	<b>Organization</b>	<b>Event</b>	<b>Facility</b>
3-15-25 to 6-15-25	Saturdays 1pm - 8pm	Fair Haven Recreation & Rumson Recreation	Spring Baseball & Softball	Upper Turf Field
3-15-25 to 6-15-25	Sundays 8am - 8pm	Fair Haven Recreation & Rumson Recreation	Spring Baseball & Softball	Upper Turf Field

**12. Approve of Use of Facilities - Chargeable**

Recommend Board approval of the following applications For Use of School Facilities:

<b>Date(s)</b>	<b>Time(s)</b>	<b>Organization</b>	<b>Event</b>	<b>Facility</b>
5-16-25	6-9 pm	Fair Haven Recreation - Men’s Basketball	Men’s Game	Gymnasium

**13. Approval of Attendance at Professional Conferences and or Workshops:**

Recommend Board approval of the following staff to attend professional conferences and or workshops as recommended by the Superintendent of Schools:

<b>Date</b>	<b>Name</b>	<b>Conference/Workshop (Budget Account #)</b>	<b>Registration</b>	<b>Estimated Travel</b>	<b>Day</b>	<b>Location</b>
6-4-25 to 6-6-25	Sean Cranston	NJASBO Annual Conference	\$500	\$550	Full	Atlantic City, NJ
4-7-25 to 4-8-25	Suzanne Crowley	NJPSA Women in Leadership	\$459	\$50	Full	Somerset, NJ
3-19-25	Arianna Hoffman	NJ DOE Advanced K-12 Behavioral Threat Assessment Mgmt Training	\$0	\$0	Full	Berkeley, NJ
3-13-25	Zachary Lorelli	Allentown HS Music Visit	\$0	\$16	Full	Allentown, NJ
3-11-25	Yannell Maglione	NJECC Annual Educational Technology Conference	\$135	\$60	Full	Montclair, NJ
4-7-25 to 4-8-25	Lauren Malaney	NJPSA Women in Leadership	\$459	\$62	Full	Somerset, NJ
3-11-25	Jessica Olszewski	NJECC Annual Educational Technology Conference	\$135	\$60	Full	Montclair, NJ
4-9-25	Jessica Olszewski	Supporting Teachers in Choosing the Right AI Tools for their classrooms	\$50	\$0	Half AM	Virtual
2-20-25	Hannah Phillips	Tour of Family Resource Associates (FRA)	\$0	\$0	Half PM	Red Bank, NJ
Various	Paul Sernal	Fundamentals of Coaching	\$60	\$0	Own Time	Online
3-27-25	Marisa Stefani	Handle With Care Instructor Recertification Training	\$525	\$37	Full	Cherry Hill, NJ

**14. Ratify Approval of Attendance at Professional Conferences and or Workshops:**

Recommend Board to ratify the approval of the following staff to attend professional conferences and or workshops as recommended by the Superintendent of Schools:

Date	Name	Conference/Workshop (Budget Account #)	Registration	Estimated Travel	Day	Location
2-17-25	Susan Shay	Site Tour Fort Monmouth Day Program	\$0	\$0	Half PM	Oceanport, NJ
2-18-25	Eric Zullo	NJSIAA Ice Hockey Seeding Meeting	\$0	\$46	Full	Robbinsville, NJ

**15. Approval of BID For Cafeteria HVAC Upgrades**

***WHEREAS***, a recommendation was made by the Superintendent of Schools to the **Rumson - Fair Haven Board of Education (“Board”)** to seek a single contract for Cafeteria HVAC Upgrades at the Rumson-Fair Haven Regional High School (hereinafter “Project”); and

***WHEREAS***, the Project was properly advertised to prospective bidders in accordance with N.J.S.A. 18A:18A-4 and applicable SDA regulations; and

***WHEREAS***, on Tuesday, February 11, 2025, the Board received the following bids from potential bidders in accordance with N.J.S.A. 18A:18A-1, et seq.; and

Bidder	Base Bid	Total Bid
L&M Heating and Cooling	\$540,000.00	\$540,000.00
EACM Corp.	\$640,000.00	\$640,000.00

***WHEREAS***, the lowest bid for the Project was submitted by L&M Heating and Cooling whose bid has been reviewed and deemed compliant with the bid specifications, SDA regulations, and New Jersey Public Contracts Law, N.J.S.A. 18A:18A-1 et seq.; and

***NOW, THEREFORE:***

***BE IT RESOLVED***, that the Board hereby awards the Project to L&M Heating and Cooling as the lowest responsible bidder at the total amount of \$540,000.00, which includes an allowance for unforeseen conditions of \$50,000.00.

**16. Approval of SEMI Waiver**

Recommend the Board of Education submit a SEMI Waiver request as it has fewer than 40 Special Education-Medicaid Eligible students and efforts to participate in SEMI would not be cost effective.

**17. Approval of Pit Orchestra Consultants for the 2025 Spring Musical**

Recommend Board approval of the following pit orchestra consultants for the Spring Musical at a stipend of \$599 per person to cover the 3 rehearsals and 5 performances.

No.	Name	Instrument
1	Dunkak, Christopher	Guitar
2	Cheyette, Mel	Bass
3	Monaco, Michael	Drum Set
4	Ferrante, Samuel	Percussion
5	Gunther, Kevin	Trumpet 1
6	Bender, Tom	Trumpet 2
7	Lebitsch, John	Trombone
8	Hanna, Steven	Reed 1
9	Amato, Matthew	Reed 2
10	Sammond, Robert	Keyboard 1
11	Harjes, John	Keyboard 2

**18. Approval of High Focus Treatment Centers**

Recommend Board approval of High Focus Treatment Center to provide Fit-To-Return Assessment Services to RFH for the 2024-2025 school year at a cost of \$350.00 per assessment.

## **EDUCATION**

### **The superintendent recommends education items #19-24**

#### **19. Approval of Field Trip Request(s) for the 2024-2025 School Year as listed**

Recommend Board approval of the following field trip request(s) for the 2024-2025 school year:

<b>DATE</b>	<b>DESTINATION</b>	<b>CLUB/CLASS</b>	<b>ADVISOR/ CHAPERONES</b>
February 20	Red Bank Primary School Juanitos, Red Bank	Spanish V	Yannell Maglione Patricia Beattie
February 22 March 14 March 15	Bridgewater Raritan High School Hunterdon Central Regional High School	Forensics & Debate	Aubrey Torta
February 25	St. George Church	French Club	Martin Januario Thomas January
February 26	Forrestdale	Chinese II Honors Chinese III Honors	Huiwen Chen
March 11	Forrestdale	Jazz Band Music Ensemble	Zachary Lorelli Seth Herman
March 15	Jersey Shore Science Fair	Honors Biology	Valerie Kilar

#### **20. Approval of Fundraising Request(s) for the 2024-2025 School Year as listed**

Recommend board approve the following fundraising request(s) for the 2024-2025 school year:

<b>DATE</b>	<b>CLUB/PROGRAM</b>	<b>ADVISOR(S)</b>	<b>ACTIVITY</b>
March 3 - 17	National Art Honor Society	Kristen Lanfrank	Lollipop Sale
April 7	Class of 2026	Alyssa Schulte	Chipotle Fundraiser
May 19	Cheerleading	Jessica Bellavance	Cheer Stunt Clinic

#### **21. Approval of Home Instruction**

Recommend Board approval of home instruction for the 2024 - 2025 school year as listed:

<b>STUDENT NO.</b>	<b>TIME FRAME</b>	<b>REASON</b>	<b>PROVIDER/COST</b>
26000095	1/7 - 2/4/2025 12 hours per week	Medical	RFH Faculty / \$55/hour



27001010	1/21 - 4/2025 <i>pending doctor's recommendation</i> 10 hours per week	Medical	RFH Faculty / \$55/hour
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## 22. Approval of Revised Curricula

Recommend Board approval of the following revised curricula:

- Honors College Calculus
- Multivariable Calculus

## 23. Approval of New Textbooks

Recommend approval of the following new textbooks:

- The House in the Cerulean Sea
- The Cultural Landscape: An Introduction to Human Geography 14th Edition

## 24. Approval of the 2025 Extended School Year Program

Recommend Board approval of the 2025 extended school year program beginning July 1 through August 7, 2025, 8:30 a.m. to 12:30 p.m. Mondays through Thursdays.

## POLICY & PLANNING

### **The superintendent recommends Policy & Planning items #25**

## 25. Approval of Second Reading of Policies and Regulations

Recommend Board approval of the second reading of the following policies and regulations:

- Policy 5512 - Harassment, Intimidation, or Bullying
- Policy 5533 - Student Smoking
- Policy 5710 - Student Grievance
- Policy 7441 - Electronic Surveillance in School Buildings and on School Grounds
- Regulation 7441 - Electronic Surveillance in School Buildings and on School Grounds
- Policy 8500 - Food Services
- Policy 9320 - Cooperation with Law Enforcement Agencies
- Regulation 9320 - Cooperation with Law Enforcement Agencies

11. Motion to Approve Recommendations

12. Approval Vote

13. Discussion Items

14. Public Comment - Any School Related Topic

15. Executive Session

- ❖ Student Matters
- ❖ Personnel
- ❖ Attorney/Client Privilege

**WHEREAS**, the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., (the “Act”) provides that the Rumson-Fair Haven Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are one of the nine (9) subject matters listed Section 12(b) of the Act; and

**WHEREAS**, it is recommended by the Business Administrator that the Rumson-Fair Haven Board of Education go into Executive Session on February 18, 2025 to discuss matters that are permissible for discussion in Executive Session; and

**WHEREAS**, the length of the Executive Session is estimated to be 45 minutes after which the public meeting of the Board may reconvene and proceed with business; and

**WHEREAS**, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

**NOW, THEREFORE, BE IT RESOLVED** by the Rumson-Fair Haven Board of Education that the Board shall go into Executive Session to discuss the following items:

ITEMS DISCUSSED IN EXECUTIVE SESSION MAY RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.

16. Reconvene Public Session
17. Superintendent’s Additional Action Items
18. Motion to Approve Recommendations
19. Other Business
20. Unfinished Business
21. Adjournment

#### **Communicating With the Board of Education**

The Rumson-Fair Haven Board of Education meets in public session twice each month, usually on the second and third Tuesdays, beginning at 6:30 p.m. in the Auditorium of the High School. The Board of Education welcomes comments and suggestions from the residents of Fair Haven and Rumson. To that end, provision is made for public discussion at each meeting.

There are two ways in which an individual or group may address the Board directly in person. The request should be made in advance to be recognized during the first Public Discussion session of the meeting. The request should be made to the office of the Superintendent of Schools by Noon on Friday preceding the meeting. The request should identify the name of the individual or group and the topic of the comments. The phone number of the Superintendent is 732-842-1597, extension 550.

The second way is to be recognized during one of the two Public Discussion sessions included on the agenda for the meeting. The first session occurs prior to Board votes on action items. Remarks during that session are restricted to topics included on the

printed agenda, unless a request to be recognized was made as described above. The second session occurs near the end of the meeting, and any topic may be addressed.

Each session is limited to 30 minutes. Any one person may address the Board for a maximum of 5 minutes. Once a particular topic has been addressed by a member of the public, subsequent comments on that same topic by other people is limited to a maximum of 2 minutes. Citizens who have spoken once during the session will be recognized a second time only after all others have been heard a first time. Speakers are required to state their names and addresses.

These guidelines have been established in order to permit public input, while permitting the Board of Education to conduct its business in a reasonable amount of time. As always the Board welcomes public input in the form of letters addressed to the Superintendent of Schools, 74 Ridge Road, Rumson, NJ 07760.